

# 10<sup>th</sup> annual Utah Women's Show Stage Time Request

Please complete a separate form for each presentation request.

Exhibitor's company name \_\_\_\_\_

\_\_\_\_ Presentation Stage      \_\_\_\_ Fashion Stage

Presenter's Name(s) \_\_\_\_\_

Credentials \_\_\_\_\_

(Credentials must be documented if selected for stage time.)

Presentation title \_\_\_\_\_

Presentation subject \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_

Because of demand, exhibitors may have a maximum of one stage presentation each day.

**Presentations begin hourly (Friday 11am - 7 pm    Saturday 11am - 5 pm)**

1<sup>st</sup> preference: Friday time: \_\_\_\_\_ Saturday time: \_\_\_\_\_

2<sup>nd</sup> preference: Friday time: \_\_\_\_\_ Saturday time: \_\_\_\_\_

3<sup>rd</sup> preference: Friday time: \_\_\_\_\_ Saturday time: \_\_\_\_\_

**Please fax completed form to (801) 280-7175, Attn: Debbie Earl**

## Stage information

1. Stage time is selected solely by the event management based on the topic's interest level, **potential draw, and entertainment value.**
2. 25-40 minute presentations are suggested.
3. Referring audience members to a booth for additional information and discussion is allowed.
4. Audio equipment
  - On the **presentation stage**, a microphone, projection unit, screen, and table are available. Other audio or video equipment will need to be arranged.
  - On the **fashion stage**, a microphone and cd player (and mp3 adapter cord) are available.
5. Event management maintains strict authority to require music and/or content changes of anything that may be perceived as offensive.